

Quail Hollow Middle

Meeting Minutes

Meeting Date: 02/21/2024 - 1:45pm

Title: ILC

Location:

Attendance

Team Members: Rachael Neill, Jennifer Rose

Guests:

Dewayne Simmons, Danielle Kelly, Lottie Watson, Sharon Wilson, Renee Meyrose, Stacey Fernandez, Taja Hough, Samantha Montgomery, Freda Gray

Minutes: Celebrate recent successes

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

- Opportunities to Build “Care” and “Joy”

- Staffing Updates

New Hires! SS: Brittany Williams begins 2/26 (pre-service training 1st week). ELA: Mariah Henry begins 2/26 (pre-service training 1st week). IB Coordinator. Tutors

Catherine McAndrews recommended

EC Extensions TA - Meyrose/Simmons

New Teacher Position Posts

SS Teacher - Rose/Fernandez

EC Teacher - Meyrose/Simmons

Math Teacher - Wilson

New CMS Candidate Website

Any district updates for 2024-2025?

Spring Hiring Timeline

March 21-22: Principal/HR work sessions for staffing plans

April 8: Final deadline for staffing templates

March 23: Hiring Fair for internal ESSER-funded employees in positions that are ending (invitations will be sent to eligible candidates)

All schools will have a booth

March 25 - April 21: Internal Transfer Window #1 Opens (unassigned existing employees)

April 22-30: Reassignments (AKA displacements)

May 1:

Internal Transfer Period #2 Opens

May 31 General End Date

June 16 ends for non-Title I → Title I

May 4: Spring Career Fair open to all candidates

February 27: Progress Report Pick-Up Night

Encourage communication

MAP reports- ELA Teachers

Benchmark reports Math/ELA

Family Questions

Tutoring

MAP Goal Incentives (outside time) → Montgomery with Action Team :)

ELA: 6-129, 7-121, 8-120

Math:

Time of Day

Dates

- **Upcoming Staff Meetings:**

2/21: Weekly Data Meeting Best Practices for PLC Leads (Neill)

Feedback?

2/28: Rethinc for ILC+

Pework sent last week

3/6: Action Teams

Excuse EC and ML??? No - Department Meeting Day

3/13: ERD - Book Study, Staff Synergy, ???

- **State of the School: Team Collaboration**

Split into Math, ELA, Science, Incidents, Attendance

Presentation Slides: Southwest:_Quail Hollow MS_Data Report Out Q2 deck v2 (8).pptx

Script: QHMS 2.20.24_MS Principal Script Quarter 2 Data Report Out.docx

- Title I EOY Budget Wish List

Title I Must-Haves for 2024-2025

June Workday Conundrum

June 10 = Intervention

June 11 = Testing, PM EOY Celebration

August (preferred dates?): One-Day IB Training

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

3:30pm
